

**HOUSING ALLOWANCE WORKSHEET AND REPORT**

Church: \_\_\_\_\_ Pastor: \_\_\_\_\_  
 District: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions: Please Make And Distribute Copies For:**

District Superintendent,  Pastor,  Church Treasurer,  Recording Secretary

**Housing Allowance Worksheet**

To provide an estimate of actual costs which should be used to assist the pastor and local congregation to determine an appropriate Housing Allowance, one of the following figures should be used:

1. Fair rental value of housing (including major appliances) within the immediate community/school district	_____	\$
2. Cost of utilities as defined in paragraph 9.2 on page 148 of the 2008 Journal.	_____	\$
Total	_____	\$

**OR**

1. Mortgage Payment Which Includes:		
a. Principal	_____	\$
b. Interest	_____	\$
c. Property Taxes	_____	\$
d. Home Owners Insurance	_____	\$
2. Routine Maintenance	_____	\$
3. Cost of utilities as defined in paragraph 9.2 on page 148 of the 2008 Journal.	_____	\$
Total	_____	\$

**Housing Allowance**

In compliance with the provisions of Section 107 of the Internal Revenue Code of 1986, the \_\_\_\_\_ United Methodist Church, in action at the Charge Conference of \_\_\_\_\_, 20\_\_\_\_ did authorize the provision of a cash Housing Allowance of \$\_\_\_\_\_ for the period from \_\_\_\_\_, 20\_\_\_\_, to \_\_\_\_\_, 20\_\_\_\_, for Reverend \_\_\_\_\_ to the extent it is used to provide a home, this amount is to be considered a Clergy Housing Allowance Exclusion and is not to be included as reportable compensation under said section of the Code.

_____	_____
<i>Pastor's Signature</i>	<i>Date</i>
_____	_____
<i>District Superintendent's Signature</i>	<i>Date</i>
_____	_____
<i>Secretary of Charge Conference Signature</i>	<i>Date</i>